



Republic of the Philippines
Department of Education
Region XII
DIVISION OF SARANGANI
Alabel, Sarangani Province



Division Memorandum
No. 331, s. 2014

TO : **MARLON P. AGAD** -Div. DRRM Coordinator designate
BENJAMIN A. APIADO -PII/ Div. Science Coordinator
ARACELLI DINOPOL -MTII/Div. BSP Coordinator
REYNALDO TAGALA -EPS I/Div. Math Coordinator
MAMERTO TOLENTINO -District Supervisor Kiamba East
RONNIE RECTO -District Supervisor Glan North
MAXIMO ROSPIE -District Supervisor Maitum East
JOHNNY BANTULO -District Supervisor Alabel West
RODEL RAMIREZ -Salakit NHS
SUSANNA SUMAGKA -Alegria NHS
EDGAR EGANO -Kihan ES
MARLOU DE ARCE -E. Alegado IS
ARTURO TINGSON -JP Laurel ES
RENANTE CARIDO -DatuMolod IS
JOSPECIO LAGURA -Malapatan CES
This Division

FROM : 
ISAGANI S. DELA CRUZ
Schools Division Superintendent

SUBJECT : **REGIONAL TRAINING OF TRAINERS (TOT) ON DRRM
INTEGRATION TO SCHOOLS**

Date : September 23, 2014

1. In reference to Region Memorandum No. 211 s. 2014 re: Three (3) Day Training of Trainers (TOT) on Mainstreaming DRR in Schools on October 8-10, 2014 at Villa Princessita Jabido Compound, Koronadal City through the initiative of DepEd XII- Disaster Risk Reduction and Management Office (DRRMO) in partnership with the Save the Children and UNICEF.
2. In view of this, you are hereby directed to attend the said activity and expected to be at the venue at 8:00 a.m. on the first day of the activity.
3. Generally, the objective of the training is to organize pool of trainers on school DRR in the region. Specifically, the activity aims to:
 - a) Guide schools in crafting school DRR management and contingency plan;
 - b) Explain and deepen the understanding of schools on various legal mandates and frameworks, and orders pertaining to DRR and CCA; and
 - c) Provide guidance and mentoring to schools in integrating DRRM in school programs
4. Foods, accommodation and supplies will be provided by the Save the Children and UNICEF while transportation and other related expenses shall be charged to local funds subject to accounting and auditing rules and regulations.
5. Immediate dissemination this memorandum is desired.

MATRIX OF ACTIVITIES

TIME	ACTIVITY	FACILITATOR/ RESOURCE PERSON
Day 1 - MORNING		
7:00 -8:00	Arrival and Registration of Participants Call to Order	Secretariat
8:00 – 8:30	Preliminaries <ul style="list-style-type: none"> • National Anthem and Region Hymn • Prayer • Welcome and Inspirational Message • Introduction of Participants 	DepED RO XII RasulSinarimbo RD Allan G. Farnazo Ma. Lourdez Ines
8:30 – 9:30	Introduction and Overview <ul style="list-style-type: none"> • Expectation Check • Presentation of 1) Rationale, Objectives, 2) Content and Process 3) Activity Flow and Guidelines. 	Eliezer Elman/ Joy Adelantar
9:30	Session 1: DRR Context and Background (Legal Mandates)	Agney C. Taruc
10:30	Topic 1: DRR Basic Terms/Concepts Topic 2: Hyogo Framework of Action 2015	Romeo Bragado/ HervenAllado
11:30	Topic 3: DRR Legal Framework	DionisioCostes/ Elisa Flores
12:00	Lunch and Siesta	
DAY 1 - AFTERNOON		
1:00- 1:30	Call to Order, Action Song	Participants
1:30 – 3:00	Session 2: DepED Strategies	Alex Matugas/ Marlon Agad
3:00 – 4:30	Session 3: CSS Mapping	
4:30 – 5:00	Visioning Exercise	Jesus De Gracia/ Joy Adelantar
5:00 – 6:00	Presentation of Output	Agney C. Taruc
6:00	Dinner	
Facilitator: Eliezer Elman / Eliza Flores Documenter: Ma. Lourdez Ines, DRRMO, RO XII Officer of the Day: Agney C. Taruc, FRT, RO XII		
TIME	ACTIVITY	FACILITATOR/ RESOURCE PERSON
DAY 2 – MORNING		
7:00 -8:30	Management of Learning (MOL)	Participants
8:30 – 9:30	Session 4: DRRM in DEPED: Roles and Responsibilities	Alex Matugas/ Marlon Agad
9:30 -11:00	Session 5: Coordination, Information Management and Protocol	DioneyCostes/ Elisa Flores
11:00	Group Presentation and Open Forum	
12:00	Lunch and Siesta	

DAY 2 - AFTERNOON		
1:00- 1:30	Call to Order, Action Song	Participants
1:30 – 5:00	Session 6: School Disaster Management and Contingency Planning	Joan Santos, UNICEF
5:00 – 6:00	Reporting and Open Forum	
6:00	Dinner Free Night, Rest	
Facilitator: Alex Matugas / Marlon Agad Documenter: Ma. Lourdez Ines, DRRMO, RO XII Officer of the Day: Shirley Saur, FRT, RO XII		
DAY 3 - MORNING		
7:00 -8:30	Management of Learning (MOL)	Participants
8:30-11:00	Session 7: Child-led DRR	Ronald Cabalguinto, Save the Children and World Vision
11:00	Group Presentation and Open Forum	
12:00	Lunch and Siesta	
DAY 3 - AFTERNOON		
1:00- 1:30	Call to Order, Action Song	Participants
1:30 – 3:00	Session 6: School/Community-Based DRR Assessment	Agney C. Taruc
3:00 – 5:00	Session 7: DRR Strategy Formulation and Planning	Katherine Lotilla
5:00	Reporting and Critiquing	
6:00	Dinner Free Night, Rest	
Facilitator: Eliezer Elman / Eliza Flores Documenter: Ma. Lourdez Ines, DRRMO, RO XII Officer of the Day: Katherine Lotilla, FRT, RO XII		
DAY 4 - MORNING		
HOME SWEET HOME		